

How to reset your password in Go 4 Schools (Students)

1. Go to www.go4schools.com
2. Select the 'Students' icon as shown below: (it is important they select the Students icon)



3. Select the first-time user link, this will then ask for the student email address. As shown below. This will email the student with a password reset link. Student email addresses are in the following format 19jobloggs@northoxfordshire-academy.org (year of entry, followed by first 2 characters of forename, then their surname. Click the forgotten password button once you have entered your email address.

Welcome!

This is the GO 4 Schools login page for Students

In order to login, you will need to use the email address that your school holds for you.

If you don't have a password yet, or have forgotten your password, you can request a password reset email using the [First-time User?](#) and [Forgotten your Password?](#) links.

If you are having problems logging on, please contact your school.

Email address:

Password:

Remember my email address

GO 4 Students places a small number of cookies on your computer. We use cookies in order to make the website work and to provide information to help us make improvements.

To find out more about the cookies, see our [privacy policy](#).

By logging in to GO 4 Students you are accepting cookies from this site.

[First-time User?](#)
[Forgotten your Password?](#)

Forgotten your Password?

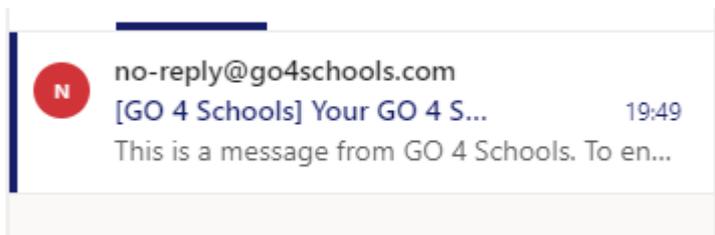
If you have forgotten your password, you can reset it by entering your email address.

Email address:

Please note, if you are having problems with your password please contact your school. For Data Protection reasons we are unable to divulge or set passwords for students ourselves.

4. Sign in to your school email account by visiting - <https://outlook.office365.com>

5. Look for the email you should have received from go4schools (as shown below) and click the email to view it.



6. Look for the link address you need to copy, and highlight the link as shown below

Dear [redacted],

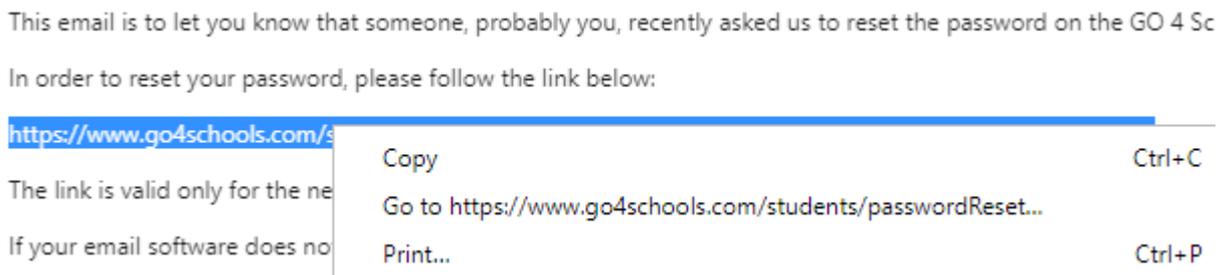
This email is to let you know that someone, probably you, recently asked us to reset the password on the GO 4 Schools account

In order to reset your password, please follow the link below:

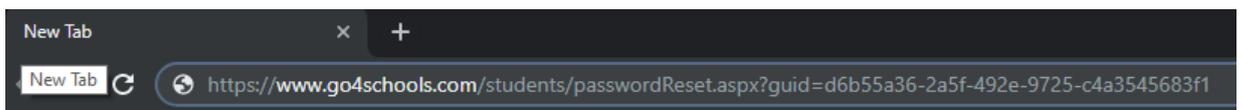
<https://www.go4schools.com/students/passwordReset.aspx?guid=d6b55a36-2a5f-492e-9725-c4a3545683f1>

The link is valid only for the next 1 hour.

7. Once the link is highlighted, click the right button on your mouse over the highlighted area and select copy, or if available, click the go to option. (Skip step 8 if you have the go to option available)



8. Paste the link you have just copied in to the browser (paste using ctrl+v or right click and select paste) as shown below and hit enter



9. You will then see the below screen, enter your password twice, then tick the select the agree and continue – then click the Agree and continue button.

***Password needs to be 8 characters long, contain 1 upper case letter, 1 lower case, 1 numeric and 1 special character. We normally advise students to use their school computer login password and adding a special character to it.**

Password reset

Change your password

Update your password in the boxes below and click the "Change" button.

New password to use to login:

Confirm new password:

Password must:

- Be at least 8 characters long
- Have not been previously used on GO 4 Schools
- Contain the following:
 - At least 1 upper case character (from A-Z)
 - At least 1 lower case character (from a-z)
 - At least 1 numerical character (from 0-9)
 - At least 1 special character (from @ # \$, % ^ & *)

By clicking "Agree and continue" I hereby agree to the [GO 4 Schools Privacy Policy](#).

10. You should now be able to successfully login to Go4Schools with the password you have just set, and using your school email address as the login name.
11. Should you have any difficulties logging in to Go4Schools please see IT Support in school.